



# Job Description

## Job Title: Controller

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**Department:** G&A  
**Reports To:** CFO  
**Seniority Level:** Director  
**Employment Type:** Full-time

### SUMMARY

6Connex is experiencing rapid growth and is seeking a hands-on **Controller** to manage accounting operations. The Controller will be responsible for designing, implementing, and managing the monthly close process. The ideal candidate will have previous experience at a start-up SaaS company. The position will report to the CFO and will be instrumental in building a scalable finance and accounting organization.

6Connex is a leader in virtual events software and we are growing fast! To fuel that growth we are looking for the best and the brightest to join our ranks. The pace is fast and the future is exciting. We are looking for someone who is ready to put their energy and experience to work and make an immediate impact. The Controller will play a central role helping to establish and execute on policies and procedures.

Successful candidates will be comfortable rolling up their sleeves and being hands on with their work.

### ESSENTIAL DUTIES AND RESPONSIBILITIES

- Design, implement and maintain a documented system of accounting policies, procedures and internal controls
- Design and manage monthly accounting close process including revenue recognition
- Perform hands-on accounting including preparing account reconciliations and journal entries
- Prepare monthly financial statements
- Manage and ensure compliance across multiple sales tax jurisdictions
- Manage annual financial statement audit process with external auditors to ensure timely completion
- Manage technical accounting including performing technical accounting research and writing memos as needed
- Provide financial analyses and other ad hoc reporting as needed
- Other projects and tasks as required

### QUALIFICATIONS AND REQUIREMENTS

- CPA or Big 4 experience preferred
- Master's or Bachelor's Degree in Accounting or a related field
- 7+ years accounting or 2+ years prior controller experience
- Strong knowledge of GAAP and IFRS Accounting standards
- Experience with ASC 606 at a SaaS company required
- Experience with NetSuite strongly preferred
- Proficient in Excel

- Experience managing relationships with external auditors
- Ability to problem solve
- Exceptional organizational, time-management and prioritization skills
- Excellent verbal and written communication and interpersonal skills

## **LOCATION**

The position is located at offices in the Tech District in beautiful downtown San Antonio. Strong candidates that are remote will also be considered. We offer competitive compensation, great career growth potential, and a comprehensive benefits package.

## **ABOUT 6Connex**

6Connex is the leading provider of virtual environment solutions. Our secure, cloud-based platform expands audience reach and drives in-depth content engagement for marketing, sales, recruitment, training, and HR communities. Our product portfolio includes virtual environments, learning management, and webinars that are leveraged by customers such as Salesforce, Blackrock, GE, Unilever, United Way, CA Technologies and BambooHR. For more information, please visit [www.6Connex.com](http://www.6Connex.com).

Job Type: Full-time

Benefits:

- Health insurance
- Dental insurance
- Vision insurance
- Retirement plan
- Paid time off
- Flexible schedule
- Parental leave